

**MEETING MINUTES**  
**General Band Booster's Meeting**  
**September 3, 2009**

**CALL TO ORDER:** 7:08 pm

**PRESIDENT:** Holly Higgins

1. The minutes were not present, so they could not be approved. We will be posting them on the web for everyone to view.
2. Gave an overview of how the format for the Booster Meetings are changing for this year.
  - a. Band Directors will give updates
  - b. Executive Officers and Major Committee members will give updates
  - c. Old Business/New Business
  - d. Main Meeting will adjourn and the people in charge of Scrip, eScrip, Merchandise and Volunteers will be available for any questions, signups or requests

**BAND DIRECTOR'S REPORT:** Josh Butterfield and Erik Nishimori

1. Gave an update on band camp. Went well and the kids worked hard.
2. Gave an update on the instructors. Ron and Jolie are the back for colorguard but everyone else is new. All of them are music majors and, with the exception of the Visual Instructor, all are currently attending universities. We have hired 2 new percussion instructors as well and they seem to be doing very well.
3. First playing activities are coming up on Sept 18 at the first football game. The students will be playing in the stands and during the field show
4. Band pictures are scheduled for Sept 25 from 4-6pm at the school
5. Gave an update to the calendar for the year. The following are changes to the calendar posted (the new calendar will be uploaded by tomorrow)
  - a. Petaluma Band Review on Oct. 31 is cancelled
  - b. We have added the Pleasanton Veteran's Day parade on Nov 1
  - c. The Winter Concert will likely be at the Amador Theater – waiting to get confirmation
  - d. Spring Concert will likely be at Bankhead
  - e. Winterguard and Winter Percussion will not be doing the Reno trip this year (fees factored this in already)
  - f. Spring Trip is still in process of being defined. It won't be 3 days in Disneyland. The fees that were quoted were an estimate only and will definitely be less. Once the itinerary is finalized the fees will be announced and the student accounts will be credited accordingly.
  - g. Jazz B is being added as an after school activity. It is open to any student enrolled in the music program. Practices are on Tuesday and Thursday at times that those students with a B period can participate. This is being done as an effort to build up the Jazz feeder program so students can play in this and move up to Jazz A if desired
  - h. Started a Traditional Dixieland Jazz Band (Trad Band) during lunch, one day per week. So many kids signed up that there are 4 bands. They will not compete but will perform at the concerts
  - i. We will be trying out a new web portal this year, called Charms. The information form sent home with the student's on the first week of school is information that is being input into the system. We hope to have it online within the next month or so. This is an multipurpose portal that will allow us to:
    - i. Keep an interactive calendar
    - ii. Keep an inventory of instruments and uniforms and be able to assign them to students
    - iii. Parents will be able to see their student's account information and pay by PayPal
    - iv. Can set auto phone calls, send mass emails
    - v. Parents can update their own information online

This system will be used in conjunction with the current website. There will be a link to Charms put up on the website.

**TREASURER-GENERAL FUNDS:** Jackie Joda, outgoing

1. Jackie announced that Wilma Urioste has volunteered to be the new General Funds Treasurer
2. Any reimbursements from the General Fund need to have the reimbursement form filled out and receipts attached. The form can be found on the website

3. We are still \$5,400 in debt to the School District, however this is down considerably from the \$17,000 that we were at this time last year

**TREASURER-STUDENT ACCOUNTS:** Dawn Abbey

1. Gave student statements to everyone at walk through and is caught up with any payments that have come in and e-mailed updated statements
2. Fundraisers – we will be having the same ones as last year and will be including Orchestra in our fundraising efforts as well. Money raised by Orchestra will be put towards their expenses.
  - a. Cookie Dough Sales will be the first fundraiser of the year. This will occur in Oct with delivery before Thanksgiving. Last year we had 52 people participate and we sold almost 500 tubs. \$4.50 for every tub sold goes into the Student Accounts.
  - b. See's Candy will be sold in Nov with delivery before Christmas. Last year some people made almost \$200 towards their Student Accounts
  - c. Some students have inquired about arranging their own fundraisers. If this is something they would like to do they need to let Dawn know who participated and how much was made and the student accounts will be credited. She is happy to help, however she cannot coordinate any of these. Some that have been mentioned are selling Krispy Kreme donuts and gift wrap in the mall at the holidays. The kids seem very excited about the idea of coordinating these.
  - d. E-mail is best to get a hold of Dawn, as she works

**WAYS AND MEANS:** Terry Abbey

1. Band Review is coming up and we currently have 48 bands registered. We don't have a lot of donors yet, so will be working on that. Needs assistance with this and is asking for help. We currently have 4 vendors signed up: Kettle Corn, Snow Cone, Coldstone Creamery and Kinders. The vendors are paying \$200 a piece to sell items except Kinders, who is giving us \$3 for every sandwich sold.
2. We need all the help we can get with sponsors. We have Winterguard coming up in March, which will also be an avenue for people to sponsor.
3. Linda Boveda has offered to help with obtaining grants. If anyone knows of a grant, please let Linda or Terry know.
4. Check with your companies and see if they have programs where they offer sponsorships or matching funds. In addition, some companies pay for volunteer hours, so everyone should check their company to see if this is offered.

**PRESIDENT:** Holly Higgins

1. Still looking for a Secretary for the Executive Board. The Secretary must attend the Executive Board and Booster Meetings (one time per month each); keep minutes, post to web and bring copies to meetings; coordinate the publicity and take care of general correspondence. If interested, let Holly know.
2. Need shadows for many of the committee chairs this year as their students are seniors and will be graduating at the end of this year.

**WINTERGUARD SHOW/CHAMPIONSHIPS:** Georgette Whitbred

1. Need a co-chair for the event this year, as this is her last year – her daughter is graduating. Because this is the NCBA Championships it will be much larger than last year, which will require us to run the event in 2 venues, which will require 2 people to coordinate the event. It's not much work as long as there are strong committee chairs. If interested, let Georgette know.
2. There will be a Colorguard fundraiser on Sept 25 at an artsy clothing store called, Thriving Ink on Angela St. They will donate 20% on everything they sell that night.

**NEW BUSINESS:**

1. Escript/Lucky's scrip/Raley's scrip – Karen LaDuca
  - a. eScrip charges \$1 per month for use. This gets deducted from the amount that you have credited each month, prior to posting to your account. Need to renew Safeway each year. If you have your friends and/or relatives registering their escript accounts, you might want to consider having their numbers registered under your escript account so the charges only occur once.
  - b. Lucky's pays 3% on all purchases. Karen has the cards for anyone that wants them. Just show the card when you make the purchases and then turn the Lucky receipts into Karen each month in order for your account to be credited. Karen just needs the last receipt of the month. Did an analysis and

found that it would take a total of \$1,500 per month of shopping at Safeway and/or Raley's to make the same amount that you can make at Lucky's.

2. Scrip – Sandi Newton
  - a. Scrip is a program where we sell gift cards at a discount and the discount amount goes into the student's account. The first scrip order will go out this coming weekend. Orders are taken once per month. Information can be found on the website.
3. Recycling – Cecilia Santiago
  - a. There's a box in the bandroom where you can drop off your old ink cartridges and toner cartridges. Our vendor will take any brand of ink cartridges, but toner cartridges must be name brand only. We will also be accepting cell phones as well.
4. Merchandise – Pam Mitchell
  - a. The last day to order the black sweatshirts is Back-to-School night. The order will be placed after that. We will have other merchandise for sale as well, including a stadium seat, jacket and shirts.

**HEAD CHAPERONE:** Valerie Rossman

If anyone is interested in signing up for chaperone, she should contact her. They need to be cleared by the office. She needs chaperones at each of the band review events.

**PRESIDENT:** Holly Higgins

Before closing the meeting – she encouraged everyone to consider buying the spirit wear being sold. She pointed out the kids appreciate seeing the parents all dressed supporting them. All of the kids will receive a t-shirt and a jacket for this year.

The next meeting is on Oct 1. If anyone has any topics they would like to bring up, they should e-mail Holly.

**ADJOURNMENT: 8:08**